



Important Information

- **This Application Form is not for sale.**
- **The Application Form is the sole use for APPLICANT PARENT only.**
- **There are no charges levied for registration.**

APPLICATION FOR REGISTRATION OF A LEARNER FOR EDUCATION AT HOME

This form must be completed in full by any parent applying to the Head of Department to register a learner to receive education at home.

If the space provided in this form is insufficient, additional information should be recorded in writing and attached to this form.

The following documents must be submitted by the applicant parent with the completed form:

1.	a certified copy of the parent/applicant's identity document;
2.	a certified copy of the learner's full birth certificate;
3.	a certified copy of the learner's immunization records;
4.	an outline of the age and ability appropriate Learner / Learning Programme including resources that will be used for the learner. The alignment to the National Curriculum Statements has to be indicated,
5.	the time that will be allocated to the teaching of the learner : <ul style="list-style-type: none"> • during the day (i.e. a comprehensive weekly timetable) – minimum of 3 hours contact time per day; and • in total during the year (an academic breakdown in terms for the year) – minimum of 196 school days per year.
6.	a stamped transfer document (GDE 461A) from the last school the learner attended.
7.	<i>Please attach supporting evidence for your motivation to apply e.g. Medical Reports (Doctor's, Psychologist's, Educational Psychologist's reports etc.), Work/Business/Missionary related demands (letter from company/institution), Religious based reasons (letter from Religious Organisations), Sports (letter from a Sporting Body) etc.</i>

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1. Details of learner

Certified copies of the learner's full birth certificate and identity document and documentary proof of any special education needs must be submitted with this application

1.1	Full name of learner				
1.2	Date of birth				
1.3	Identity number				
1.4	Home address				Code:
1.5	Provide the following details regarding the present school attended by the learner (if applicable):				
1.5.1	Name of school				
1.5.2	Name of principal				
1.5.3	Postal address				Code:
1.5.4	Current grade				
1.5.5	Years at school				
1.6	Does the learner have any special education needs (LSEN)?				
1.6.1	If yes, please specify				

2. Details of applicant parent(s)

A certified copy of the parent(s) applicant's identity document must be submitted together with this application form.

		Father			Mother	
2.1	Full name of parents					
2.2	Marital Status	Single Parent	Married	Civil Union	Divorced	<i>If divorced state custody arrangements and attach documents as proof.</i>
	Please tick (✓)					
2.3	Identity number					
2.4	Relationship to learner					
2.5	Physical address + code					
2.6	Postal address + code					
2.7	Home Telephone Number					
2.8	Cell Number					
2.9	Fax Number					
2.10	E-mail address					
2.11	Highest qualification of the parent and Institution	Qualification			Institution	

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4. Additional information

4.1 Details of relatives or friends

4.1.1	Contact details of 2 people not living on the same premises	<u>Name of person:</u>	<u>Contact number:</u>
		<u>Name of person:</u>	<u>Contact number:</u>

4.2 Additional tutoring

4.2 Provide the following details in respect of any other person who will tutor the learner (where applicable)

4.2.1	Name of tutor		
4.2.2	Address where learner will be tutored.		
4.2.3	Contact numbers	Tel:	Fax:
		Cell:	E-mail:
4.2.4	Nature of support		

4.3 Provide the following details in respect of any other person who will tutor the learner (where applicable)

4.3.1	Name of tutor		
4.3.2	Address where learner will be tutored.		
4.3.3	Contact numbers	Tel:	Fax:
		Cell:	E-mail:
4.3.4	Nature of support		

5. Undertaking by applicant parent

I, the undersigned applicant, undertake:

- (a) to ensure that the education of the learner at home will:
 - (i) meet the minimum requirements of the National Curriculum Framework for General Education and Training;
 - (ii) be consistent with the values contained in the Constitution of the Republic of South Africa, 1996;
 - (iii) not be inferior to the standard of education provided at public schools;
- (b) to comply with conditions of registration as well all other reasonable conditions determined by the Head of Department regarding the learner's registration for education at home.

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6. Withdrawal of approval

6.1 The Head of Department may withdraw this approval if:

6.1.1 the Head of Department is no longer satisfied that the requirements of section 51(2) of the South African Schools Act 84 of 1996 apply;

6.1.2 any condition of this approval is contravened; or

6.1.3 it is established that any information provided in this application or in the documents supporting the application was inaccurate or misleading.

6.2 Before doing so, the Head of Department will:

6.2.1 give written notice to the applicant parent of the Head of Department's intention to withdraw the approval and the reasons therefore;

6.2.2 grant the applicant parent a period of 30 days to make written representations on the matter; and consider any representations received.

6.3 You may appeal against the withdrawal of registration to the Member of the Executive Council in terms of section 51(5) of the South African Schools Act 84 of 1996.

7. Refusal of application

7.1 Should your application be refused, you may appeal against this decision to the Member of the Executive Council in terms of section 51(5) of the South African Schools Act 84 of 1996.

8. Declaration by applicant parent

I, the undersigned, hereby declare that all the information provided in this form is true and correct.

Name (Father) _____ Place _____

Date _____ Signature _____

Name (Mother) _____ Place _____

Date _____ Signature _____

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